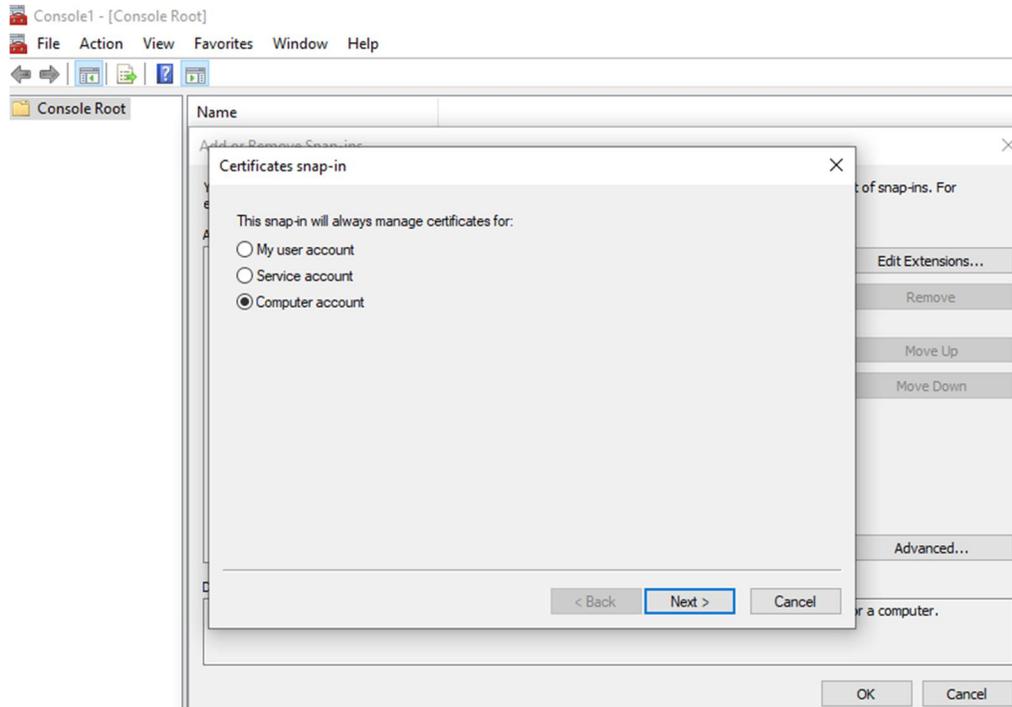# Importing a certificate into the Personal Store

Run MMC.exe, either by clicking the Start button and searching 'mmc' or through the Run Command. Go to File>Add or Remove Snap-ins and add the Certificates Snap-in for the Computer Account.

On the next screen, ensure Local Computer is selected and click Finish. Now expand the Certificates (Local Computer) tree on the left and select the Personal Store. Right-click anywhere in the main pane area and select All Tasks>Import.
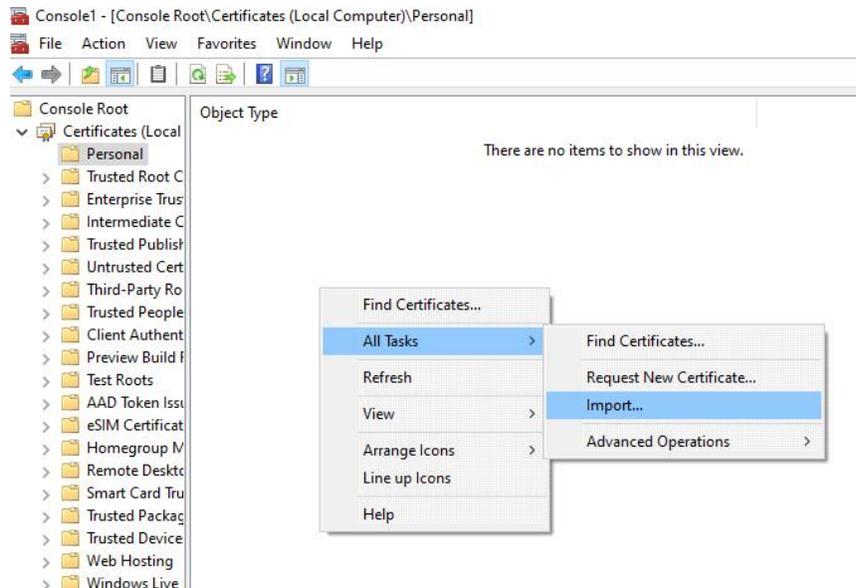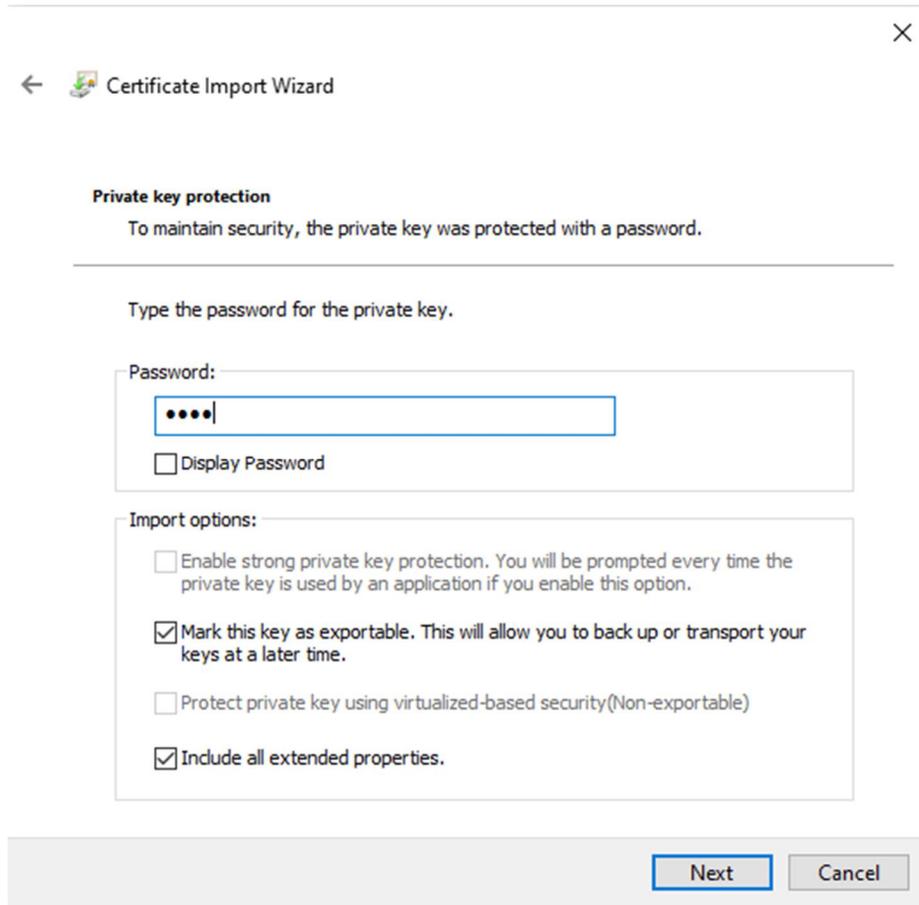
In the Certificate Import Wizard, click Next then browse to your .pfx certificate file.
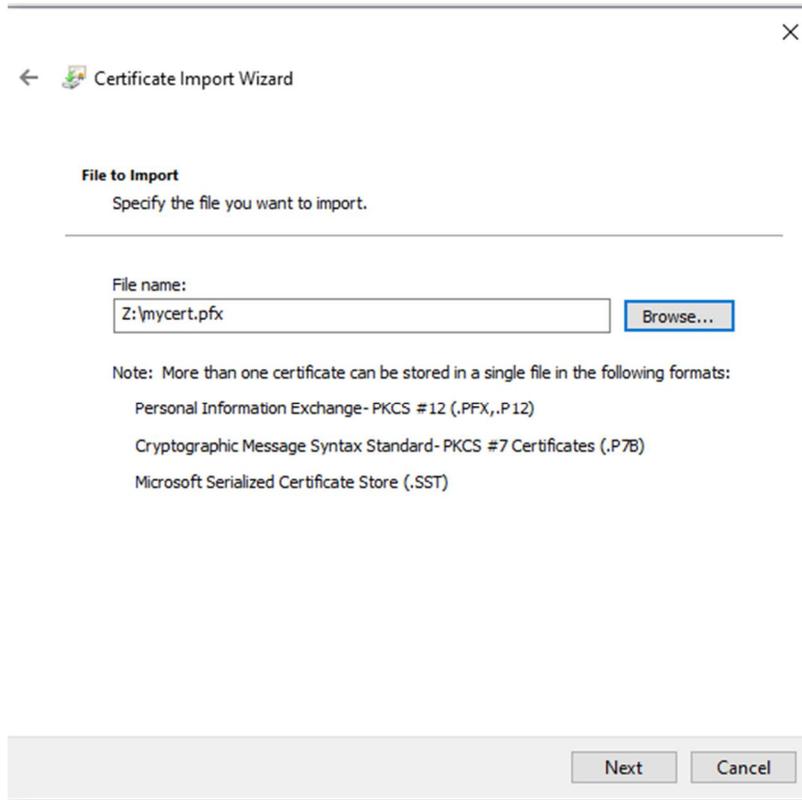
Note: Double-clicking a PFX file in File Explorer will launch this wizard automatically, however you will need to specify the Store Location as Local Machine on the first screen of the wizard.

On the next screen, enter the password you set on the .pfx file. Under Import Options, ensure that "Mark this key as exportable" is checked.

On the next screen you have the option to select the Store once more. Ensure it is set to Personal and click next. Click Finish on the following summary screen to complete the import.

The certificate is now imported.